

**ADMINISTRATION & LEGISLATION COMMITTEE  
MINUTES OF NOVEMBER 10, 2008  
OAKLAND, CA**

Chair Green convened the meeting of the Administration and Legislation Committee at 11:25 AM. The roster of attendance is attached.

**1.0 PLEDGE OF ALLEGIANCE**

**2.0 PUBLIC COMMENT**

There was no public comment. Haggerty introduced two of his staff, Bryan Garcia and Bill Miller, who are attending the Committee meeting. Green presented Resolution No. 08-017 in appreciation of Mayor Janet Lockhart's services to the CMA Board. He also presented Lockhart a bouquet of flowers.

**3.0 CONSENT CALENDAR**

**3.1 Minutes of October 13, 2008 Meeting**

A motion to approve the consent calendar was made by Worthington; a second was made by Miley. The motion passed unanimously.

**4.0 ADMINISTRATIVE MATTERS**

**4.1 FY 2007-08 Audit**

Swanson informed the Committee that Kevin W. Harper, CPA, prepared the FY 2007-08 Audit. He introduced Mr. Harper who presented highlights of the FY 2007-08 Audit. Swanson requested the Committee to recommend the Board approve the said financial audit. A motion was made by Haggerty to approve staff recommendation; a second was made by Lockhart. The motion passed unanimously.

**4.2 Staff Salaries and Benefits for 2009**

Swanson requested the Committee to recommend the Board approve the Salaries and Benefits Resolution 08-016 which incorporates the recommendations of CompAnalysis, the CMA's compensation consultant. He introduced Shari Dunn of CompAnalysis. She recommended that the salary ranges for 2009 be adjusted by the 3.0 percent Bay Area labor market inflation rate. In addition, she said that because the 2009 estimated salary increases range from 3.0 to 4.0 percent, the merit increase guidelines have been reduced by one percent for all performance levels. Committee members articulated that other public sector employees are not getting any increase next year. After a lengthy discussion, Lockhart made a motion to recommend the Board approve 1.5% instead of 3.0% adjustment in the 2009 salary ranges; a second was made by Harper. The motion passed unanimously.

**4.3 Adoption of Required Conflict of Interest Code**

Swanson recommended that the Board adopt the bi-annually required Conflict of Interest Code for the ACCMA Board members and designated employees. The two modifications to the code are: (1) include public officials who are serving as Committee alternates, and (2) added project managers to the designated list of staff. A motion to approve staff recommendation was made by Worthington; a second was made by Haggerty. The motion passed unanimously.

**5.0 CONTRACTS, AGREEMENTS & CONSTRUCTION STATUS REPORTS**

There were no contracts, agreements and construction status reports.

## **6.0 LEGISLATION/PUBLIC AFFAIRS**

### **6.1 Sacramento Report**

Fay discussed the CMA's Sacramento representative report. He discussed the handout on the Governor's proposed budget solutions. Chair Green commented on the format of the Sacramento legislative report in comparison to CJ Strategies' Washington DC report. He suggested that the Sacramento report be written in a similar format. Fay said he will convey his comments to Steve Walluach.

### **6.2 Washington, DC Report**

Fay discussed the CMA's Washington, DC's legislative update. He informed the Committee that there may be a vote next week on the proposed economic stimulus package which will include funding infrastructure programs. He also informed the Committee that MTC has started to solicit candidate projects for infrastructure programs and CMA has offered a variety of different of projects.

## **7.0 STAFF AND COMMITTEE MEMBER REPORTS**

Green said that the I-680 HOT lanes opening went well. Haggerty commented that he is upset that the BART project to San Jose which did not pass in the last election despite 66 percent of the people willing to do it. He said that he knows that we have to go back to the voters again. Fay added that we should deal with the two-thirds issue. If fifty-five percent is good for school bond then it should also be good for transport projects.

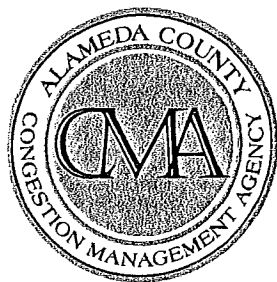
## **8.0 ADJOURNMENT/NEXT MEETING: SEPTEMBER 8, 2008**

Chair Green adjourned the Committee until Monday, November 10, 2008 at 11:00 a.m. at the CMA Committee Meeting Room.

Attest By:



Gladys V. Parmelee, Board Secretary



# ALAMEDA COUNTY CONGESTION MANAGEMENT AGENCY

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## ADMINISTRATION AND LEGISLATION COMMITTEE MEETING ROSTER OF MEETING ATTENDANCE

November 10, 2008

ACCMA Committee Meeting Room  
1333 Broadway, Suite 220, Oakland CA 94612

MEMBERS	Initials	ALTERNATES	Initials
Mark Green, Chair – City of Union City			
Greg Harper, Vice Chair – AC Transit		Rebecca Kaplan - AC Transit	
Scott Haggerty – County of Alameda			
Councilmember John Chiang – City of Piedmont		Garrett Keating – City of Piedmont	
Farid Javandel – City of Albany		Robert Lieber – City of Albany	
Marshall Kamena – City of Livermore		Marjorie Leider – City of Livermore	
Janet Lockhart - City of Dublin		Jennifer Hosterman – City of Pleasanton	
Nate Miley – County of Alameda			
Larry Reid – City of Oakland			
Kriss Worthington – City of Berkeley		Tom Bates – City of Berkeley	

CMA STAFF	Initials	CMA STAFF & CONSULTANTS	Initials
Dennis Fay, Executive Director		Gladys Parmelee – Exec Asst & Board Secretary	
Frank Furger, Chief Deputy Director		Liz Brazil – Contracts Administrator	
Dick Swanson, Director of Finance & Admin.		Steve Haas – Senior Transportation Engineer	
Yvonne Chan – Accounting Manager		John Hemiup - Senior Transportation Engineer	
Christina Muller – Manager of Admin & H.R.		Vivek Bhat - Assoc. Transportation Engineer	
Cyrus Minoofar - Manager of ITS		Jacki Taylor – Engineering Assistant	
Matt Todd - Manager of Programming		Laurel Poeten - Engineering Assistant	
Ray Akkawi – Manager of I-580 Corridor			
Beth Walukas – Manager of Planning			
Diane Stark, Senior Transportation Planner			
Saravana Suthanthira, Senior Trans. Planner		Zack Wasserman – WRBD	
Bijan Yarjani – Senior Transportation Engr.		Neal Parish - WRBD	

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